RED STONE PROPERTIES

Questionnaire
for the calculation of the cost of Facility service

General information

Company	
Address	
Contacts	
Position	
Phone	
E-mail	
Date	

Extra information

Built	
Year of commissioning	
Type of building	_____ office _____ commercial _____ residential _____ industrial _____ other
Ground floors, (N, m2)	
Underground floors, (N, m2)	
Entrances, (N)	
Areas: GBA/GLA, m2	
Territory, m2	
Common areas:	
Lobby, m2	
Corridors, m2	
Toilets, (N, m2)	
Working hours (from / to):	
Facility	
Security	
Cleaning	
Maintenance	

The list of necessary services for the operation of the object

Maintenance of engineering systems:	
Service power / lighting systems	
Maintenance of heating / water / sewer / firefighting	
Maintenance of ventilation systems	
Maintenance of air conditioning systems	
Service elevators, escalators, moving walkways	
Service other engineering systems	
Household services:	
Interior cleaning	
Exterior cleaning	
Garbage removal	
Snow removal	
Windows washing	
Disinfestation	
Administration and Monitoring Service:	
Organization of around the clock check mode to the Facility	
Organization of around the clock interior and exterior surveillance perimeter of the building with video surveillance	
Organization of around the clock to monitor the operation of fire alarm systems	
Organization of around the clock use of technical means of protection of the object: CCTV systems, fire alarm systems, access control systems, alarm button, according to the instructions for use	
Organization of periodic patrols inland areas of the object (at least every two hours) in order to ensure its fire safety	
Day and night rapid response in the event of unlawful acts, violation of the rules of public order and emergency situations at the facility	
Monitoring compliance with the tenants and visitors of the general rules on the operation mode and operation of the facility	
Organization of control driving and placement of vehicles on the territory of the parking lot	
The reports frequency on the state of the building and engineering systems (month / quarter / year)	